

Spring 2021

## **HUM 102-036: Writing, Speaking, Thinking II**

Raymond Masullo

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# HUM 102-036: Writing, Speaking, Thinking II

## Tu/Th 11:00am-12:20pm

### Online Synchronous (Remote)

### Spring 2021 Syllabus

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**Instructor: Professor Raymond Masullo**  
**Office: N/A**  
**Office Hours: in WebEx, by Appointment**  
**Email: [masullo@njit.edu](mailto:masullo@njit.edu)**  
**Phone: 201-320-2900**

#### **Course Description**

HUM 102 is an introduction to writing using both primary and secondary sources. While building on the skills you learned and practiced in HUM 101, HUM 102 asks you to develop research questions, find and cite sources, conduct your own primary research, and synthesize elements of research into coherent wholes. To do so successfully, you will be asked to understand and interpret sources and put them in conversation with each other, as well as correctly document and attribute them. Overall, the general purpose of this class is to set you up for research and writing success in your future courses, both inside and outside of your major.

#### **Course Goals**

During this course you will:

- Explore and refine research topics
- Find, evaluate and choose sources effectively
- Practice writing from primary and secondary research, developing different types of research projects that use fieldwork, library, and online research methods
- Demonstrate knowledge of the conventions of bibliographic citation
- Demonstrate an understanding intellectual property, plagiarism, and the importance of distinguishing between source material and one's own work.
- Draft, review, and revise multiple versions of a single writing project

#### **Required Text**

Humanities 102: Introduction to Academic Research 2020-2021 (Top Hat e-reader)

#### **Assignments & Assessment**

Your grade break down is as follows:

##### **Research Writing 70%**

- Concept map 5%
- Research Proposal 10%
- Annotated Bibliography 20%
- Research Report 30%
- Research poster and presentation 5%

##### **Class Participation- 30%**

- 10% Class participation, including attendance, discussion, and peer reviews.
- 20% In class writings

Peer review enhances your critical reading, writing, and thinking abilities by providing you with feedback on your writing.

Individual and group work will be evaluated according to the university's grading scale.

### **Attendance**

Attendance is critical to your success in this class. Participation in in-class activities, discussions, and workshops will contribute to your knowledge, ability, and performance. Participation cannot be demonstrated by chronic absences or sickness, similar to the professional world. At a minimum, this means showing up on time, being prepared, and contributing to class discussions. Your level of engagement with the material will subsequently impact how much you get from the class.

You may miss up to one week of class without penalty. Every subsequent unexcused absence will result in the deduction of participation points. If you are absent for legitimate reasons (family emergency, illness) you must provide a doctor's note or a note from your dean.

Attendance is mandatory. If you know in advance that you will miss class, please contact me to arrange an alternative solution.

**Please contact me or check Canvas/NJIT email for missed work. WebEx lectures will be recorded and emailed to the class. All notes and handouts will be posted to Canvas, either under Announcements or Files.**

**Classes will be held in WebEx and attendance for every class will be based on those present in WebEx. This includes days set aside for writing (which may also be used for workshopping, peer review, extended Q&A, or other activities as needed). Attendance will then be recorded in Canvas. WebEx info will be posted to Canvas the night before each class.**

**Please note that Monday April 5, 2021 is the last day to withdraw.**

### **Assignment Submission**

All assignments must be submitted in typed hard copy and emailed to my NJIT email address. Specific formatting guidelines will vary according to each assignment, so please follow the explicit guidelines found on individual assignment sheets.

Assignments are due by the end of class and/or by the due dates given on the prompts and/or the syllabus. Late class work and homework will only be accepted if your absence is excused or if you have made arrangements with me.

### **Technology**

If you need to get a hold of me email is my preferred method. I will respond to your emails within 24 hours. Please plan accordingly. Remember to maintain an appropriate tone in all school-related correspondence. This means to include an appropriate SUBJECT line and your NAME in all emails. I will not respond to emails that do not include the sender's name.

Cell phones should not be used during class unless needed for a specific activity. Please set them to silent as a courtesy to your classmates and instructor.

### **NJIT University Code on Academic Integrity**

The New Jersey Institute of Technology is an institution dedicated to the pursuit of knowledge through teaching and research. We expect our graduates to assume positions of leadership within their professions and communities. Honesty in your academic work will develop into professional integrity. The NJIT Code of Academic Integrity embodies a spirit of mutual trust and intellectual honesty that is central to the very nature of the university and represents the highest possible expression of shared values among the members of the university community.

All assignments submitted shall be considered "graded work" and all aspects of your coursework are covered by the Code on Academic Integrity. All projects and homework assignments are to be completed individually unless otherwise specified.

The full text of the NJIT University Code on Academic Integrity can be found at [www.njit.edu/education/pdf/academic-integrity-code-pdf](http://www.njit.edu/education/pdf/academic-integrity-code-pdf).

### **Special Needs**

Every attempt will be made to accommodate qualified students with disabilities. If you are a student with a documented disability, please see me as early in the semester as possible to discuss the necessary accommodations, and/or contact Student Disability Services at 973-596-3420.

### **The Writing Center**

The Writing Center (G17 Central King) is available for one-hour individual and group appointment with professional writing tutors both onsite and online. This resource is intended to help you improve your communication and writing skills. Tutors help with planning assignments, improving your writing, refining an essay or multimedia project, or other communication-based needs. For more information, please visit <http://humanities.njit.edu/writingcenter>.

Please note all sessions/appointments are currently online only. Contact the center for further information.

**This syllabus is subject to change. By enrolling in this class, you automatically agree to the assignments, rules, policies, and procedures outlined in this syllabus and in all communications pertaining to this class.**

### **Tentative Course Schedule (subject to change)**

All chapters are to be read at home in preparation for that day's discussion.

Tu 1/19: Introduction. Discuss class policies and procedures.

Th 1/21: Introductory writing.

Tu 1/26: Begin Chapter 1.

Th 1/28: In class writing.

Tu 2/2: Chapter 1 continued.

Th 2/4: In class writing.

Tu 2/9: Begin Chapter 2. Discuss research project.

Th 2/11: In class writing.

Tu 2/16: Chapter 2 continued.

Th 2/18: In class writing.

Tu 2/23: Begin Chapter 3.

Th 2/25: In class writing.

Tu 3/2: Chapter 3 continued.

Th 3/4: In class writing.

Tu 3/9: Library Session. Details TBA.

Th 3/11: Midterm conferences. Details TBA.

Tu 3/16: No classes due to Spring Break. Enjoy!

Th 3/18: No classes due to Spring Break. Enjoy!

Tu 3/23: Begin Chapter 4. Concept Map and Research Proposal due.

Th 3/25: In class writing.

Tu 3/30: Chapter 4 continued.

Th: 4/1: In class writing.

Tu 4/6: Begin Chapter 5.

Th 4/8: In class writing.

Tu 4/13: Chapter 5 continued.

Th 4/15: In class writing.

Tu 4/20: Chapter 6.

Th 4/22: In class writing.

Tu 4/27: Chapter 7.

Th 4/29: Final conferences. Details TBA.

Tu 5/4: Presentations and posters due.

Th 5/6: Research Report and Annotated Bibliography due.