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HUM 102-008: Writing, Speaking, Thinking II

Jennifer Fischl-Kruger

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Humanities - HUM 102 – 08

Writing, Speaking, Thinking II

Professor: Jennifer Fischl-Kruger
Office: Writing Center (Central King Building G17)
Webex room: https://njit.webex.com/meet/fischlkr
Email: fischlkr@njit.edu

Office Hours: by appointment
Classroom: online via webex
Meeting Times: Mon/Thu 12:30-1:50

Course Description

HUM 102 is an introduction to writing using both primary and secondary sources. While building on the skills you learned and practiced in HUM 101, HUM 102 asks you to develop research questions, find and cite sources, conduct your own primary research, and synthesize elements of research. To do so successfully, you will be asked to understand and interpret sources and use them in conversation with each other, as well as to correctly document and attribute them. Overall, the purpose of this class is to set you up for research and writing success in your future courses, both inside and outside of your major.

Course Goals

During this course you will:
- Explore and refine research topics
- Find, evaluate and choose sources effectively
- Practice writing from primary and secondary research, developing different types of research projects that use fieldwork, library, and online research methods
- Demonstrate knowledge of the conventions of bibliographic citation
- Demonstrate an understanding intellectual property, plagiarism, and the importance of distinguishing between source material and one's own work
- Draft, review, and revise multiple versions of a single writing project

Prerequisites: Successful completion of HUM 101 with a grade of C or better.

Required Texts

We will be using Top Hat (www.tophat.com) to access the digital interactive textbook, Humanities 102: Introduction to Academic Research. For instructions on how to create an account and enroll in our course, please refer to the invitation sent to your email address or consult Top Hat's Getting Started Guide (https://bit.ly/31TGMlw). For technical assistance with Top Hat, contact their Support Team by email (support@tophat.com) or by calling 1-888-663-5491.

Additional readings will be posted on canvas.

Assignments & Assessment

Your work in this course will culminate in a final 10-15 page research paper and poster presentation. Your research question, proposal, annotated bibliography and drafts are the building blocks for your final report. These early parts of the project may be revised if you:
- Go to the Writing Center to review the graded draft with a Writing Center Consultant. You are responsible to make the appointment with the Writing Center.
- Meet your deadlines. The original assignment, including drafts for in-class workshops, needs to be turned in on time.

Additionally, you will receive grades for class participation, informal class writings, and presentations as the class progresses.

Additional Instructional Points:
At this level, it is assumed that you have a basic understanding of grammar, sentence structure, spelling and punctuation. We will use these skills to expand and develop a more precise proficiency in constructing arguments and conducting research. Working closely with these formats, we will gain important insights into how ideas and knowledge are generated, organized and disseminated within our society. *If your basic understanding of grammar, sentence structure, spelling and punctuation needs improvement, it is to your benefit to set up regular meetings with a Writing Center consultant to work on any/all of these areas.*

Your grade breakdown is as follows:

Final Course Portfolio- 80%
- Research question   10%
- Research proposal   15%
- Annotated bibliography   15%
- Research report   30%
- Research poster and presentation   10%

Class Participation and time management 20%
- Class participation and attendance   10%
- In class writing, drafts and peer review workshops   10%

You must turn in all formal writing assignments to earn a passing grade for the course

Peer review enhances your critical reading, writing, and thinking abilities by providing you with feedback on your writing. For each peer review session, be sure to have a draft of your writing uploaded it to canvas before class.

Individual and group work will be evaluated according to the university's grading scale.

A=90-100   B+= 87-89   B=80-86   C+=77-79   C=70-76   D=60-69   F=0-59

Attendance
Attendance is critical to your success in this class. Participation in in-class activities, discussions, and workshops will contribute to your knowledge, ability, and performance. At a minimum, this means showing up on time, being prepared, and contributing to class discussions. Your level of engagement with the material will subsequently impact how much you gain from the class.

You may miss up to one week of class without penalty. Every subsequent unexcused absence will result in the deduction of participation points. This can be avoided by keeping me abreast of classes that you miss due to illness, religious observances or technical issues.

Assignment Submission
All assignments will be uploaded to canvas. Specific formatting guidelines will vary according to each assignment, so please follow the explicit guidelines found on individual assignment sheets.

Formal assignments are due at the beginning of class. The standard late policy is 5% per calendar day. I reserve the right to refuse any assignment submitted more than two weeks late. Overdue class work and homework (informal assignments) will only be accepted if your absence is excused.

Technology

If you need to reach me, email is my preferred method. I will respond to your emails within 24 hours. Please plan accordingly. Remember to maintain an appropriate tone in all school-related correspondence. This means to include an appropriate SUBJECT line and your NAME in all emails.

Cell phones may not be used during class unless needed for a specific activity. Please set them to silent as a courtesy to your classmates and instructor.

Canvas
In addition to the textbook reading and questions imbedded in the tophat online text, canvas will be used. Access to all assignments, supplemental readings and class forums will be provided via the course canvas site, located at canvas.njit.edu.

NJIT University Code on Academic Integrity
Academic Integrity is the cornerstone of higher education and is central to the ideals of this course and the university. Cheating is strictly prohibited and devalues the degree that you are working on. As a member of the NJIT community, it is your responsibility to protect your educational investment by knowing and following the academic code of integrity policy that is found at:
http://www5.njit.edu/policies/sites/policies/files/academic-integrity-code.pdf.

Please note that it is my professional obligation and responsibility to report any academic misconduct to the Dean of Students Office. Any student found in violation of the code by cheating, plagiarizing or using any online software inappropriately will result in disciplinary action. This may include a failing grade of F, and/or suspension or dismissal from the university. If you have any questions about the code of Academic Integrity, please contact the Dean of Students Office at dos@njit.edu.

The Writing Center
The Writing Center (Central King Building G17) is available for 45 minute individual and group appointments with professional writing consultants. Writing center staff can help with all aspects of your writing and other communications work, including brainstorming assignments, improving your writing and refining or revising and essay or multimedia project.

Detailed Syllabus

Week one
Jan. 21   Introduction and diagnostic writing
Reading   *Tophat Chapter 1*

Week two
Jan. 25   Research-based writing as a conversation
Jan. 28   Problem-based research and critical reading
Reading   *Tophat Chapter 2*

Week three
Feb. 1   Identifying potential research topics
Feb. 4   Navigating key sources/journals to develop potential topics

Week four
Feb. 8   Prewriting strategies
Feb. 11   Developing a research question
Reading   *Tophat Chapter 3*

Assignment   Research question

Week five
Feb. 15   Developing a research strategy
Feb. 18   Moving from a research question to a research proposal

Week six
Feb. 22   Drafting a research proposal and peer review
Feb. 25   Analyzing and evaluating secondary sources – news stories
Assignment   Research proposal

Week seven
Mar. 1   Analyzing and evaluating secondary sources – peer reviewed journals
Mar. 4   Analyzing and evaluating primary sources – research studies

Week eight
Mar. 8   Conducting your own primary research – interviews and surveys
Mar. 11   Compiling an annotated bibliography
Assignment   Annotated bibliography

Mar. 15-18   **Spring break**

Week nine
Mar. 22   Developing an original researched argument
Mar. 25   Organizing and drafting the research paper
Reading   *Tophat chapter 5*
Assignment   Progress report

Week ten
Mar. 29   Evaluating the research paper
Apr. 1   Analyzing and developing visual arguments
Reading   *Tophat Chapter 6*
Assignment   Draft of research paper

Week eleven
Apr. 5   Peer review workshop
Apr. 8   Revision and editing techniques

Week twelve
Apr. 12   Source integration
Apr. 15   Student conferences
Assignment   Second draft of research paper due at conference

Week thirteen

Apr. 19   Comparing citation methods
Apr. 22   Composing a research poster
Reading   *Tophat Chapter 7*

Week fourteen
Apr. 26   The role of visual rhetoric in a poster presentation
Apr. 29   In class presentations

Week fifteen
May 3   In class presentations
Assignment   Final research paper due May 3