

Spring 2021

ENG 352-466: Technical Writing

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ENG 352 Technical Writing.

Framing Information Is The Human Superpower

Prof: Brian Morgan

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Office hours: (please schedule by email)

Date: Online, but new material will come weekly between Fridays and Sundays, and will be due by the following Friday at 11:59p.m.

Room: Online

Goals: To explore various genres of Technical Writing, and to deepen critical thinking about the presentation of information to a specific audience.

Dictionary and Thesaurus:

Students are required to have a dictionary and thesaurus of their choice. Laptops and smartphones are required for in-class assignments.

Textbooks:

None required. Instructor will bring in materials, and may photocopy from several different textbooks.

Grade Breakdown:

1. Assigned Technical Documents, 30% of grade
2. Homework assignments, 30% of grade
3. Oral Presentation: 20% of final grade
4. **Class attendance, in-class assignments: 20% of grade.**

Electronic Devices:

Electronic Devices should be used only for in-class assignments, not for personal use.

Requirements:

Technical Writing Assignments:

Students will complete at least four (4) but perhaps as many as six (6) technical writing assignments of various genres.

Students will complete homework every week, some of which will be drafts or segments of the technical writing assignments, others may be exercises to prepare for them.

Students will post their homework assignments on Canvas, visible to other students in the class. This will allow other members of the class to comment, learn, and grow, from each other.

Layout: All essays and homework assignments must have a cover page, be typed, double-spaced and include in-text citations, and a List of References.

Presentations (this is part of the in-class assignment grade):

Students should expect to read aloud their homework every week, and their drafts of their essays. Students will also make a mock “corporate” presentation of technical information. Presentations online will be done via NJIT provided Kaptura software, or, if the student prefers another software, that is acceptable—but the Kaptura software is the one that is free.

Class Participation/Discussion:

Students will be asked to respond to published and student written work during class time and also through assignments. Student responses every week are mandatory.

Homework:

All reading and writing due for a specific class must be completed before 11:59 on Fridays. All work to be handed in should be typed, double spaced, with 12 point Times New Roman font.

Academic Integrity

Students with Disabilities

If you have a documented disability – physical, psychological, medical, or learning – which may impact your academic learning, please contact the Office of Career Development, Wellness and Disability Services. The Director will determine with you which accommodations are necessary and appropriate. All disability-related information will be kept confidential.

Plagiarism and Other Forms of Academic Dishonesty

The College expects students to observe academic integrity in all aspects of their academic life, including the conduct of their examinations, assignments, and research. All members of the College community share the responsibility for creating a climate of academic integrity based on fairness to others and respect for oneself. Violations of academic integrity are treated very seriously.

*Plagiarism (the act of copying, stealing, or representing the ideas or words of another as one’s own without giving credit to the source), cheating on examinations, and all forms of academic dishonesty are forbidden. Students found guilty of such behavior are subject to appropriate disciplinary action, which may include a reduction in grade, a failure in the course, suspension, or expulsion. **Instructors at NJIT routinely use plagiarism detection devices such as Turnitin and Google to uncover acts of plagiarism.***