New Jersey Institute of Technology

Digital Commons @ NJIT

Fall 2020

HUM 102-021: Writing, Speaking, Thinking II

Roberta Blender

HUM 102: Writing, Speaking, Thinking/Fall 2020 Syllabus
New Jersey Institute of Technology
Roberta Blender, MA
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Office Hours by Appointment

Section: 021
Class Meetings: Tuesday and Thursday 7:30 - 8:50am Converged Learning Format

Course Description:
HUM 102 is an introduction to writing using both primary and secondary sources. While building on the skills you learned and practiced in HUM 101, HUM 102 asks you to develop research questions, find and cite sources, conduct your own primary research, and synthesize elements of research into coherent wholes. To do so successfully, you will be asked to understand and interpret sources and put them in conversation with each other, as well as correctly document and attribute them. Overall, the general purpose of this class is to set you up for research and writing success in your future courses, both inside and outside of your major.

Course Goals:
During this course you will:
● Explore and refine research topics
● Find, evaluate and choose sources effectively
● Practice writing from primary and secondary research, developing different types of research projects that use fieldwork, library, and online research methods
● Demonstrate knowledge of the conventions of bibliographic citation
● Demonstrate an understanding of intellectual property, plagiarism, and the importance of distinguishing between source material and one's own work.
● Draft, review, and revise multiple versions of a single writing project

Required Texts: NJIT Custom Textbook- Available at the University bookstore
Additional Resources:
HUM 102 Introduction to Academic Research Digital Edition2020-2021 (Editor/Compiler: Dr. Megan O'Neill)

Critical Research Paper
In HUM102, the Critical Research Paper should be a well-written, analytical, researched, and documented paper based on some convergence of science and technology. The issue must be debatable. This research should reflect a close, careful reading of strategic sources and demonstrate thorough critical analysis. The final paper should be roughly 10-12 pages in APA format and contain 8-10 sources (primary and secondary).

Learning Outcomes:
After completing this class, students will improve their writing and research skills, enhance their knowledge of media and how media information can assist in success, and will be better prepared for the demands of other coursework and career expectations.

Assignments & Assessment
Your grade breakdown is as follows: It is based on each part of the single project. We will do these aspects of the class in our Webex Meetings as well as out of class. The Writing Center is a good resource and available for your editing and writing.

Research Writing Components:
Your grade break-down is as follows: Research Proposal: 10% , Essays and Literature Review: 15%, Annotated Bibliography: 15%, Research Poster and Presentation: 10%, Research Paper: 40% Homework, classwork, participation, peer reviews and attendance: 10%

Class participation obviously relates to attendance, class discussion, and individual Zoom meetings, when desired as well as peer reviews. Peer review enhances your critical reading, writing, and thinking abilities by providing you with feedback on your writing. For each peer review session, you should upload a draft of your writing to CANVAS before class and be prepared to share your writing with a colleague. Individual and group work will be evaluated according to the university's grading scale.

NJIT's Grading Scale A = 90-100 B+ = 87-89 B = 80-86 C+ = 77-79 C = 70-76 D = 60-69 F = 0 – 59 The lowest passing grade for the course in order to receive academic credit is a "C". If a student receives a lower grade, the course needs to be repeated.

Attendance:
Attendance is critical to your success in this class. Participation in the remote setting is essential. Participation in in-class activities, discussions, and workshops will contribute to your knowledge, ability, and performance. Participation cannot be demonstrated by chronic absences or sickness, similar to the professional world. At a minimum, this means showing up on time, being prepared, and contributing to class discussions. It is essential that you be seen in our Webex meetings as well as hear your voice and your opinions. Your level of engagement with the material will subsequently impact how much you get from the class.

You may miss up to one week of class without penalty. Every subsequent unexcused absence will result in the deduction of points. If you are absent for legitimate reasons (family emergency, illness) you must provide a doctor's note or a note from your dean. Attendance on workshopping days is mandatory. If you know in advance that you will miss one of these days, please meet with me to arrange an alternative solution. Please contact your classmates for missed work.

Assignment Submission: All assignments must be submitted on Canvas. I will not accept emailed work unless directed to do so. Specific formatting guidelines will vary according to each assignment, so please follow the explicit guidelines found on individual assignment sheets. Assignments are due at the beginning of class. Timeliness of assignments will afford us the opportunity to examine what has been done and leave room for revision. Late assignments will be penalized.

Netiquette:

In order to maintain a positive online environment for this class, everyone needs to follow the netiquette guidelines summarized below. All learners are expected to:

1. Show respect for the instructor and for other learners in the class
2. Respect the privacy of other learners
3. Express differences of opinion in a polite and rational way
4. Maintain an environment of constructive criticism when commenting on the work of other learners
5. Avoid bringing up irrelevant topics when involved in group discussions or other collaborative activities

The following list summarizes the kind of behavior that is not acceptable. Learners should not:

1. Show disrespect for the instructor or for other learners in the class
2. Send messages or comments that are threatening, harassing, or offensive
3. Use inappropriate or offensive language
4. Convey a hostile or confrontational tone when communicating or working collaboratively with other learners

Converged Learning:

At this point, regularly throughout the semester, we will meet both virtually and F2F--this is called converged learning because people are working on the course at the same time. However, in terms of our converged learning, I may require some of these meetings to be in small groups, and other times will be one-on-one meetings. These meetings are required, but even more importantly, they will aid you in your learning and help you build community and success in the class. Regarding attendance, even if you are attending virtually, you are responsible for attending each class session, unless otherwise specified; attendance will be taken.

What to expect from a Converged Learning Course:

A self-disciplined student will find college courses to be rigorous, challenging, and engaging. A typical online college course will require as much or more work as a traditional college course. Most online courses require substantial reading and writing skills to master the subject. You

should expect to spend 15-20 hours per week working in the course in order to complete the learning activities and assignments, take quizzes or exams, and participate in the classroom discussions.

Being a successful converged learning student requires knowing where to go for the information you need and activities you are to complete.

Become familiar with the Canvas environment and the technology necessary to be successful in an online classroom. You will want to learn how to: access course materials, communicate with classmates and your instructor, submit homework, take tests/submit essays, and check your grades.

Students enrolled in online courses need good time management and communication skills to be successful. Below are guidelines to help you be a successful online student:

- Pace yourself. You will need to pace yourself and stay on top of the course schedule at all times. You also will need to set aside blocks of time to do your coursework when you will not have distractions. Be diligent and protective of your study time.
- Do not fall behind. If you must be away from the course for a legitimate reason such as illness, contact your instructor immediately and arrange for when you will be able to get caught up with your coursework.
- Follow up with your instructor(s) if you think something is wrong within the course. It may be that you missed something and need clarification, or that the instructor has not had a chance to respond to something in a timely manner.
- Engage yourself. You will need to communicate regularly with your instructor(s). You also will engage with your classmates in discussion forums or other types of learning activities. The more you communicate within the course, the more comfortable you will become with your instructor and classmates.
- Log into the course often and check for new announcements, assignments, and messages.
- Review the course schedule and keep track of due dates for projects, assignments, exams, etc.
- Ask questions when you don't understand something, and don't wait until the day before an assignment is due or you may not be able to get the help you need.
- Save all your work in the appropriate file format, such as MS Word, Google Docs or Excel, PDF, or other file format that the instructor can download and open. Save all your work in a safe and recoverable storage location, such as an external hard drive.
- Contact the helpdesk if you have a technical problem accessing the course. You can contact them at this link: mtss@njit.edu

Technology:
 If you need to reach me, email is my preferred method; I can also be reached on my cell phone which I will give you in class. Be sure to identify yourself in a text message. I will respond to your emails within 24 hours and your text messages asap. Do not hesitate to contact me if you

have ANY questions or concerns. Please plan accordingly. Remember to maintain an appropriate tone in all school-related correspondence. This means to include an appropriate SUBJECT line and your NAME in all emails. I will not respond to emails that do not include the sender's name.

Cell phones should not be used during our class time unless needed for a specific activity. Please set them to silent as a courtesy to your classmates and instructor.
The use of your laptop is critical and you may be asked to complete specific assignments while in our WebEx Class Sessions; be sure you are able to split your screen to complete a writing assignment and watch a lecture/discussion.

NJIT University Code on Academic Integrity:
The New Jersey Institute of Technology is an institution dedicated to the pursuit of knowledge through teaching and research. We expect our graduates to assume positions of leadership within their professions and communities. Honesty in your academic work will develop into professional integrity. The NJIT Code of Academic Integrity embodies a spirit of mutual trust and intellectual honesty that is central to the very nature of the university and represents the highest possible expression of shared values among the members of the university community.

Plagiarism is defined as:
1. Using or attempting to use written, oral, or graphic work which was authored or prepared by another and submitting it as one's own without appropriate citation or credit.
2. Intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise.
3. Copying from a source without quotations or appropriate documentation.
4. Copying from any source and altering a word or phrase to avoid exact quotation.
5. Cloning someone else's ideas without attribution.
6. Having someone else write a paper for you.
7. Utilizing an image for a paper or project without attribution.

All assignments submitted shall be considered "graded work" and all aspects of your coursework are covered by the Code on Academic Integrity. All projects and homework assignments are to be completed individually unless otherwise specified. The full text of the NJIT University Code on Academic Integrity can be found at www.njit.edu/education/pdf/academic-integrity-code-pdf.

Accessibility Needs: Every attempt will be made to accommodate qualified students with disabilities. If you are a student with a documented disability, please see me as early in the semester as possible to discuss the necessary accommodations, and/or contact Student Disability Services at 973-596-3420.

The Writing Center:
The Writing Center (G17 Central King) is available for one-hour individual and group appointments with professional writing tutors both onsite and online. This resource is intended to help you improve your communication and writing skills. Tutors and help with planning assignments, improving your writing, refining an essay or multimedia project, or other communication-based needs. Writing Center staff can help with your writing at any stage, including brainstorming assignments, drafting, revising, etc. There is no charge for the service. *You are required to visit the Writing Center once this semester.* For more information, please visit http://humanities.njit.edu/writingcenter You may be able to visit the Writing Center in person or remotely.

Classroom Policy/ Class Etiquette

Our classroom is a forum for discussion and cultivation of ideas, and the home of our writing community. It is expected that we will treat each other with respect. No form of sexism, racism, ageism, elitism, or other toxic behavior will be tolerated.

I expect that, as adults, you will practice **proper etiquette**.

This means that you will refrain from texting in class, surfing the web or allowing yourself to be distracted from the task at hand.

Always come to class prepared to discuss the readings or to work on drafts. You are expected to take notes during class discussion, as well as being prepared for class discussion with questions/comments on the assigned readings This means having your course text(s) and other required materials with you (pen/pencil/highlighter, peer review sheets, appropriate number of drafts, handouts, etc.).

Participate in each class regularly. This includes raising questions about the texts, responding to others' questions, proposing interpretations, and making connections between our assigned texts. **You should complete all reading prior to class,** bring it with you, and be prepared to discuss it with your classmates.

Exchange phone numbers with a classmate so that if you are absent, you can catch up on any announcements or changes discussed in class. Do not prepare to leave before the class has ended.

Failure to comply with any aspect of this classroom policy may result in your being asked to leave the class and/or being considered absent for that class period.

Robert W. Van Houten Library:
TO EXCEL IN THIS COURSE, you are expected to be able to locate and use web AND library resources effectively and cite them correctly.Googling alone will not suffice. Most of the library materials are available online 24/7 from anywhere. Try a search in the SEARCH ALL interface.

Davida Scharf is an expert researcher and our librarian for the Humanities Department. She has prepared a Research guide for all writers you may find useful. Feel free to contact her at scharf@njit.edu or any of the librarians via chat, email, or in person. Self-help materials on finding books and articles can be found in the Tutorials Guide and on many of the other Research Guides.

Communication Class Cancellations:
Students will be informed via email and via Canvas if class is canceled. In the event of inclement weather, check the NJIT homepage for campus closings. A supplemental lesson/discussion will take place via Canvas. The goal is to always hold class. Please use your best judgment when deciding whether or not to come to class in bad weather.

Campus Email: It is vital that students check their NJIT email accounts regularly for announcements, changes, and cancellations. Announcements will also be posted on Canvas.

Center for Counseling and Psychological Services:
 "The NJIT Center for Counseling and Psychological Services (C-CAPS) is committed to assisting students in the achievement of their academic goals as well as benefiting from their personal experience on campus. College life can be personally challenging and stressful at times. We believe that the educational process is an important component of the development of the individual as a whole person. Our goal is to optimize the college experience and improve the quality of the lives of our students by promoting their mental health and facilitating students' personal, academic and professional growth."

HUM 102 Course Assignment Schedule
(Subject to change at instructor's discretion)
CT stands for custom textbook

Week 1: 9/1 Introduction to course/ Syllabus
        Assignment Due on 9/3: Discussion Posts One and Two
                        Read: Hack Heaven" by Stephen Glass, "Fraud and Fundamental Misunderstandings" by Shane Borrowman, "Lies, Damn Lies and Fiction" by Adam Penenberg(all found on line)

Week 2 9/8- Discuss "Hack Heaven" by Stephen Glass, "Fraud and Fundamental Misunderstandings" by Shane Borrowman, "Lies, Damn Lies and Fiction" by Adam Penenberg...View "A Fragile Trust"
        9/10 Diagnostic Writing(Essay #1) -Based on discussion/readings (Due on 9/15)

Week 3: 9/15- CT Chapter 1pgs. 1-25: Research and Writing as a Process
                Due on Canvas Essay #1 by 11:59
        9/17 - Chapter 1 pgs.26- 41 What is Research Writing? Assign Research Project

Week 4: 9/22 - How to Read Research CT Chapter 3 pgs. 79-86; 107-120
          9/24 - How to Read Research CT Chapter 3: Reading pgs. 87-98; 121-129

Week 5: 9/29 Brainstorming Research Topics
         10/1 Create and Discuss Concept Map

Week 6: 10/6 Turning a Topic into a Question Chapter 2:
         Posing Meaningful Questions pgs.44-52
         Assign and discuss a Research Proposal
         10/8 Chapter 2: pgs 53-77.
         DUE: Concept Map

Week 7: 10/13 Evaluating and Locating Sources
         10/15 CT Chapter 4: pgs.132-154 Choosing and Integrating Evidence-
         Due : Research Proposal

Week 8: 10/20 Discuss and Present Individual Research Proposal with Peer Critique
          10/22 Searching for Sources Assign and Discuss: Annotated Bibliography I
         Read: Evaluating and Citing Sources CT Chapter 6: Citing Resources pgs.233- 246

Week 9: 10/27-Writing an Annotated Bibliography
         10/29 Writing an Annotated Bibliography
         CT Chapter 5: Synthesis pgs. 183-211

Week 10: 11/3- Evaluating and Citing Sources
          CT Chapter 6: Citing Resources pgs.233- 246 **Due: Annotated Bibliography**
          Introduce a mini-literature review that aids in evaluating sources**.**
          11/5   Write a Literature Review based on the potential sources used in your research
paper. topic using 3 sources of the students' choice(two pro/one con). Chapter 6: Citing
Resources pgs. 247-261

Week 11: 11/10- Write a short argumentative essay based on the research topic using 3
sources of the students' choice(two pro/one con). **Due: Literature Review**
          11/12- Peer Review of the Argumentative Essay **Due: Argumentative Essay**
               Introduce Writing Research Papers
Week 12: 11/17 - **First Draft of Research Paper Due**
          11/19 -Individual Conferencing on first draft of paper

Week 13: 11/24 Writing Research Papers
           12/3 **Second Draft of Research Paper Due**
           Assign: Research Posters

Week 14 12/8-   Final Peer Review of Research Paper
        12/10 - **Final Draft of Research Paper Due**
                Poster Presentations DUE: Final Projects