

Fall 2019

# HUM 101-037: Writing, Speaking, Thinking I

Kim Chen

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## English Composition: Writing, Speaking, Thinking

### Humanities 101 037 T,TH FMH 403

Kim Chen Office: Office Hours:	T,TH 2:30-4:30	Email: kchen@njit.edu Phone:	
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#### Course Description

HUM 101 is an introduction to college-level writing. In this course, students are introduced to *writing's rhetorical dimensions*; they are asked to consider the purpose, audience, occasion, and genre that are called for in a variety of writing, speaking, or visual assignments. The course also focuses on the writing processes, asking students to brainstorm topics, to write drafts, and to revise their writing based on reflection and peer feedback. Writing and reading go hand-in-hand, so students are asked to read challenging articles, essays, and prose, and to consider paintings, films, or other visual compositions. Academic writing begins from the assumption that written, visual, and spoken texts can be in conversation with each other. Thus, the readings serve as both models of effective communication and as beginning places for students' own arguments and analyses.

#### Prerequisites

Permission of the Humanities Department is required. Entrance is determined by placement score or completion of HUM 099 with a grade of C or better.

#### Course Goals

During this course you will:

- Gain knowledge of writing's rhetorical dimensions
- Use writing as a tool for critical thinking and reflection
- Practice writing as a process by using various brainstorming, invention, revision, and editing strategies
- Write in several genres that utilize analysis, reflection, narrative, critique, and argument skills
- Practice using the conventions of written, spoken, and visual composition
- Practice writing and creating in digital environments

#### Required Texts

NJIT Custom Textbook- Available at the campus bookstore

Selected Readings- Provided by your instructor, available on your class Canvas site

Access to The OWL at owl.english.purdue.edu

#### Assignments & Assessment

Your grade breakdown is as follows:

Attendance/participation(10)	20%
Mini assignments (10)	
Personal narrative essay (3-4 pages)	15%
Analysis essay (4-5 pages)	25%
Research/argument essay (5-6 pages)	30%
Oral presentation	10%

Individual and group work will be evaluated according to the university's grading scale.

A = 100-90	B+ = 89-87	B = 86-80	C+ = 79-77	C = 76-70	D = 69-60	F = 59-0
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### **Attendance**

Attendance is critical to your success in this class. Participation in in-class activities, discussions, and workshops will contribute to your knowledge, ability, and performance. Participation cannot be demonstrated by chronic absences or sickness, similar to the professional world. At a minimum, this means showing up on time, being prepared, and contributing to class discussions. Your level of engagement with the material will subsequently impact how much you get from the class.

You may miss up to one week of class without penalty. Every subsequent unexcused absence will result in the deduction of participation points. Students who expect to miss class for religious observances must submit to me a written list of dates that will be missed by September 11, 2019 (per university policy). More than six unexcused absences (three weeks of the course) can result in the automatic failure of the course.

Attendance on workshopping days is mandatory. If you know in advance that you will miss one of these days, please meet with me to arrange an alternative solution.

**Please contact your classmates for missed work.**

### **Essay Assignments, Mini Assignments and Submission**

All assignments must be submitted in typed hard copy AND on Canvas. Specific formatting guidelines will vary according to each assignment, so please follow the explicit guidelines found on individual assignment sheets.

Assignments are due at the beginning of class. Late class work and homework will only be accepted if your absence is excused.

Essays - There are three formal essays: Literacy narrative, analysis and argument. See grading section for percentages. You must submit at least one rough draft. Your draft will be reviewed by me and may be reviewed by your peers in small group or whole class reviews.

Mini assignments - In addition to your overall participation in everyday class activities and discussion, there will be short writing assignments, discussions and peer reviews designed to aid in the writing process. These mini assignments will help evaluate your engagement with the coursework. Assignment pages appear on Canvas. This work will be graded: unsatisfactory, satisfactory, excellent.

### **Late Work**

Late work will not be accepted (except in the case of an excused absence). Should you know in advance that you have having trouble completing an assignment, please see me.

### **Technology**

Emails will be our primary method of communication with Canvas used for essays, readings and assignments. Remember to maintain an appropriate tone in all school-related correspondence. Include an appropriate SUBJECT line and your NAME in all emails.

Cell phones should not be used during class unless needed for a specific activity. Let's resist the distraction and focus on one thing at a time - classroom lessons, activities and discussion. Active

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engagement in class leads to better outcomes. Please set your phones to silent as a courtesy to your classmates and instructor.

Laptops should only be open when we are drafting, researching, note taking or otherwise engaging in classroom activities. Practice professional, focused behavior now and make it a habit! You will be better prepared for the work world.

### **NJIT University Code on Academic Integrity**

The New Jersey Institute of Technology is an institution dedicated to the pursuit of knowledge through teaching and research. We expect our graduates to assume positions of leadership within their professions and communities. Honesty in your academic work will develop into professional integrity. The NJIT Code of Academic Integrity embodies a spirit of mutual trust and intellectual honesty that is central to the very nature of the university and represents the highest possible expression of shared values among the members of the university community.

All assignments submitted shall be considered “graded work” and all aspects of your coursework are covered by the Code on Academic Integrity. All projects and homework assignments are to be completed individually unless otherwise specified. Suspected violations of this code will be reported directly to the Dean of Students for adjudication.

The full text of the NJIT University Code on Academic Integrity can be found at [www.njit.edu/education/pdf/academic-integrity-code-pdf](http://www.njit.edu/education/pdf/academic-integrity-code-pdf).

### **Accessibility Needs**

Every attempt will be made to accommodate qualified students with disabilities. If you are a student with a documented disability, please see me as early in the semester as possible to discuss the necessary accommodations, and/or contact Student Disability Services at 973-596-3420.

### **The Writing Center**

The Writing Center (G17 Central King) is available for one-hour individual and group appointments with professional writing tutors both onsite and online. This resource helps you to improve your communication and writing skills. Tutors can help with planning assignments, improving your writing, refining an essay or multimedia project, or other communication-based needs. The Writing Center is not simply a grammar fix or editing service. For more information, please visit <http://www5.njit.edu/writingcenter/schedule-writing-center-appointment/>

**HUM 101 Course Schedule**

Subject to change at instructor's discretion

CT stands for custom text

		<b>In Class Topic/Work</b>	<b>Work/Readings Due</b>
<b>Week 1</b>		Introduction/syllabus Diagnostic essay	
<b>Week 2</b>		Academic literacies Literacy narratives	CT Intro: What is First Year Writing at NJIT? <b>Plagiarism contract</b> CT Ch. 1: What are Academic Literacies? CT Ch. 2: Narrating Digital Literacy Narratives <b>Mini assignment 1: Canvas discussion-Early literacy memory</b>
<b>Week 3</b>		Prewriting Supporting Organizing	CT Ch. 2 Literacy narratives and writing process
<b>Week 4</b>		Peer review of literary narratives Writing strategies	<b>Due: Narrative essay first draft</b>
<b>Week 5</b>		Rhetorical analysis	CT Ch. 3: Reading Rhetorical Situations CT Ch. 4: Analysis <b>Due: Narrative essay final draft</b>
<b>Week 6</b>		Thesis statements and claims	CT Ch. 4 Analysis <b>Mini assignment 2: Rhetorical analysis</b>
<b>Week 7</b>		Using sources to support claims	<b>Due: Analysis essay first draft</b>
<b>Week 8</b>		Peer review of analysis	CT Ch 5: Framing Arguments
<b>Week 9</b>		Revision strategies	<b>Due: Analysis essay final draft</b>
<b>Week 10</b>		Understanding other writing genres Evaluating sources	Read/explore argument topics

<b>Week 11</b>		Topic selection/discussion	<b>Mini assignment 3: Collect valid sources for argument</b>
<b>Week 12</b>		Using multiple sources to make an argument	<b>Due: Argument first draft</b>
<b>Week 13</b>		Oral presentation skills Peer review of arguments	Prepare oral presentation
<b>Week 14</b>		Presentations	<b>Mini assignment 4: Peer review of presentations - rhetorical analysis, evaluation of sources</b>
<b>Week 15</b>		Presentations	<b>Mini assignment 5: Peer review of presentations - rhetorical analysis, evaluation of sources</b> <b>Due: Argument final draft</b>



## NEED HELP? KNOW WHO TO CALL

Please note following important numbers that will come in handy in case of emergency:

EXTERNAL RESOURCES	AVAILABILITY	CONTACT NUMBER
Suicide Prevention	24 hrs/ 7 days a week	(973) 623-2323 (University Hospital-Newark)
Drug/ Alcohol Addiction	24 hrs/ 7 days a week	(877) 630-8262
Crime Victim Compensation Office	Monday – Friday 8 AM – 8 PM	(877) 658-2221
Rape Care Center	24 hrs/ 7 days a week	(877) 733-2273 (Essex County)
Sexual Assault Hotline	24 hrs/ 7 days a week	(800) 656-HOPE (National)
Psychiatric Emergency	24 hrs/ 7 days a week	(973) 924-7416 (Newark Beth Israel Hospital)
NJIT RESOURCES	AVAILABILITY	CONTACT NUMBER
NJIT Public Safety	24 hrs/ 7 days a week	(973) 596-3111 (Emergency) (973) 596-3120 (Non-Emergency)
Dean of Students (TITLE IX – Sexual Misconduct Report/Response)	Monday – Friday 8:30 AM - 4:30 PM	(973) 596-3466
Counseling and Psychological Services (CAPS)	Monday – Friday 8:30 AM - 5 PM	(973) 596-3414
Student Health Services (SHS)	Monday – Friday 8:30 AM - 4:30 PM	(973) 596-3621