

Fall 2018

HUM 102-007: Writing, Speaking, Thinking II

Ben Delloiacono

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HUM 102
WRITING FROM RESEARCH
NJIT
Semester: Fall 2018

Professor Ben Delloiacono
HUM: 102:007

T F: 2:30 PM – 3:50 PM
@ CKB 315

Office Hours: Tuesdays 10:00 AM – 11:00 AM (and by appointment)
Conklin 109 (across the street at Rutgers)
bendell@njit.edu

Course Description

HUM 102 is an introduction to writing using both primary and secondary sources. While building on the skills you learned and practiced in HUM 101, HUM 102 asks you to develop research questions, find and cite sources, conduct your own primary research, and synthesize elements of research into coherent wholes. To do so successfully, you will be asked to understand and interpret sources and put them in conversation with each other, as well as correctly document and attribute them. Overall, the general purpose of this class is to set you up for research and writing success in your future courses, both inside and outside of your major.

Course Goals

During this course you will:

- Explore and refine research topics
- Find, evaluate and choose sources effectively
- Practice writing from primary and secondary research, developing different types of research projects that use fieldwork, library, and online research methods
- Demonstrate knowledge of the conventions of bibliographic citation
- Demonstrate an understanding intellectual property, plagiarism, and the importance of distinguishing between source material and one's own work.
- Draft, review, and revise multiple versions of a single writing project

Required Texts

All course readings will be made available via Moodle.

However, since this is a research course most of the material you will be finding on your own via the University Libraries.

Assignments & Assessment

Your grade break down is as follows:

Research Writing

- Concept map 10%
- Research Proposal 15%
- Annotated Bibliography 15%
- Research Report 25%
- Research poster and presentation 15%

Class Participation- 20%

- Class participation, including attendance, discussion, and informal class writings, peer reviews

Peer review enhances your critical reading, writing, and thinking abilities by providing you with feedback on your writing. For each peer review session, you should bring (1) a draft your writing uploaded it to MOODLE before class, and (2) your computer to class.

Individual and group work will be evaluated according to the university's grading scale.

Attendance

Attendance is critical to your success in this class. Participation in in-class activities, discussions, and workshops will contribute to your knowledge, ability, and performance. Participation cannot be demonstrated by chronic absences or sickness, similar to the professional world. At a minimum, this means showing up on time, being prepared, and contributing to class discussions. Your level of engagement with the material will subsequently impact how much you get from the class.

You may miss up to one week of class without penalty. Every subsequent unexcused absence will result in the deduction of participation points. If you are absent for legitimate reasons (family emergency, illness) you must provide a doctor's note or a note from your dean.

Attendance on workshopping days is mandatory. If you know in advance that you will miss one of these days, please meet with me to arrange an alternative solution.

Please contact your classmates for missed work.

Assignment Submission

All assignments must be submitted in typed hard copy. *I will not accept emailed work.* Specific formatting guidelines will vary according to each assignment, so please follow the explicit guidelines found on individual assignment sheets.

Assignments are due at the beginning of class. Late class work and homework will only be accepted if your absence is excused.

E-mail Policy:

You will be responsible for checking your Rutgers e-mail and Canvas for messages.

E-mails sent to me should follow standard letter-writing conventions. I will not respond to nor recognize emails that are not properly formatted.

- There should be a salutation and a signature, eg. "Dear Professor" and "Sincerely"
- Emails should follow Standard English conventions (e.g. capitalization, punctuation, usage, etc.). Please be professional in all your correspondences with me.
- Every email should have a subject line. Please begin all subject lines with your class and section (for our class it would be "RUTGERS 101.03") and then an appropriate subject description. So if you had a question about the syllabus your subject heading would be "Rutgers 101.03 Syllabus Question." I teach multiple sections and this will help me keep track of your message.
- Please do not send me blank emails with only an attachment.

Please get in this habit for ALL of your professional correspondences. AGAIN, I WILL NOT ANSWER EMAILS THAT ARE NOT FORMATTED PROPERLY.

File Naming:

Just about all of the work we will be doing will all be contained and shared via Canvas. Every paper will be submitted digitally so you need to get into the habit of naming your files in a way that makes them accessible for both you and me. If you just name your files "homework.doc" or "paper.doc" it'll get lost. Trust me. So, here's your new file naming system; All file names (for any work submitted electronically) should follow this format:

LastName_Assignment_Draft.fileextension

- If you do not have drafts, simply use "final."
- Acceptable file extensions are: doc, docx, ONLY. If you do not have access to MS Word, please use a campus computer to save your document in one of the listed file formats to ensure that your formatting is saved correctly. Formatting is important; all work should follow MLA. Improper formatting will negatively impact your grade.

For example:

Smith_Paper1_Final.doc

Smith_Paper1_Draft1.doc

Files that do not have this format may not be accepted.

Technology

If you need to get a hold of me email is my preferred method. I will respond to your emails within 24 hours. Please plan accordingly. Remember to maintain an appropriate tone in all school-related correspondence. This means to include an appropriate SUBJECT line and your NAME in all emails. I will not respond to emails that do not include the sender's name.

Cell phones should not be used during class unless needed for a specific activity. Please set them to silent as a courtesy to your classmates and instructor.

Laptops should only be open when we are drafting. For discussions and presentations they should remain closed.

NJIT University Code on Academic Integrity

The New Jersey Institute of Technology is an institution dedicated to the pursuit of knowledge through teaching and research. We expect our graduates to assume positions of leadership within their professions and communities. Honesty in your academic work will develop into professional integrity. The NJIT Code of Academic Integrity embodies a spirit of mutual trust and intellectual honesty that is central to the very nature of the university and represents the highest possible expression of shared values among the members of the university community.

All assignments submitted shall be considered "graded work" and all aspects of your coursework are covered by the Code on Academic Integrity. All projects and homework assignments are to be completed individually unless otherwise specified.

The full text of the NJIT University Code on Academic Integrity can be found at www.njit.edu/education/pdf/academic-integrity-code-pdf.

Special Needs

Every attempt will be made to accommodate qualified students with disabilities. If you are a student with a documented disability, please see me as early in the semester as possible to discuss the necessary accommodations, and/or contact Student Disability Services at 973-596-3420.

The Writing Center

The Writing Center (G07 Central King) is available for one-hour individual and group appointment with professional writing tutors both onsite and online. This resource is indented to help you improve your communication and writing skills. Tutors and help with planning assignments, improving your writing, refining an essay or multimedia project, or other communication-based needs. For more information, please visit <http://humanities.njit.edu/writingcenter>.

If you are absent, find out what you missed from a classmate:

Your Class Contacts

Name: _____ Phone: _____

Email: _____

Name: _____ Phone: _____

Email: _____

Sample HUM 102 Course Schedule

Subject to change at instructor's discretion

	HUM 102			
Unit 1: Academic Writing		Tues	Fri	Assignment
	Week 1	Intro	Concerns	Blog: Introduce yourself
	Week 2	TDTOCP	TDTOCP	Diagnostic Paper
	Week 3	HTWAP; HTBADR	GR&GW; GREATEST HITS	blog?
Unit 2: Information Literacy				
	Week 4	TDKR	Ferguson	Bog: Wiki, Rev, Op-Ed
	Week 5	Articles & reviews	Articles & reviews	Proposals
Unit 3: Drafting Research				
	Week 6	Area, Idea, Argument	Area, Idea, Argument	Proposal Revision & Research Question
	Week 7	Bibliographies	Bibliographies	Bib.
	Week 8	Ann. Bib.	Ann. Bib.	Ann. Bib. Due
	Week 9	Drafting & Working with Evidence	Drafting & Working with Evidence	Blog:
Unit 4: Drafting & Writing				
	Week 10	Workshop & Peer Rev.	Workshop & Peer Rev.	Blog:
	Week 11			FFD Research Paper Due
	Week 12	Rev. Workshop	Rev. Workshop	Blog:
	Week 13	Rev. Workshop	Rev. Workshop	Blog:
Unit 5: Presentations				
	Week 14	Presentations	Presentations	
	Week 15	Presentations	Presentations	Final Research Paper Due

