Fall 2018

HUM 102-015: Writing, Speaking, Thinking II

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HUM 102: Writing from Research

Course Description
HUM 102 is an introduction to writing using both primary and secondary sources. While building on the skills you learned and practiced in HUM 101, HUM 102 asks you to develop research questions, find and cite sources, conduct your own primary research, and synthesize elements of research into coherent wholes. To do so successfully, you will be asked to understand and interpret sources and put them in conversation with each other, as well as correctly document and attribute them. Overall, the general purpose of this class is to set you up for research and writing success in your future courses, both inside and outside of your major.

Course Goals
During this course you will:

- Explore and refine research topics
- Find, evaluate and choose sources effectively
- Practice writing from primary and secondary research, developing different types of research projects that use fieldwork, library, and online research methods
- Demonstrate knowledge of the conventions of bibliographic citation
- Demonstrate an understanding intellectual property, plagiarism, and the importance of distinguishing between source material and one’s own work.
- Draft, review, and revise multiple versions of a single writing project

Required Texts
None

Assignments & Assessment

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<tr>
<th>Major Assignments—80%</th>
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<tbody>
<tr>
<td>Concept Map 10%</td>
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<tr>
<td>Research Proposal 15%</td>
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<tr>
<td>Annotated Bibliography 15%</td>
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<td>Research Paper 25%</td>
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<td>Research poster and presentation 15%</td>
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Class Participation/Homework—20%

Major Assignments
This course is designed around a semester-long, multi-stage research project, and the various steps of this project make up 80 percent of your overall grade in the course. You will brainstorm ideas, propose a topic, conduct research, write research paper, and final translate that paper into a poster and presentation. While we will learn about the research process and academic research writing together in class, much of the work you will do this semester will be conducted independently given that everyone’s project will have a different focus. More details about each step of the research process are forthcoming.
Class Participation/Homework

The remaining 20 percent of your grade in our course will come from class participation and homework. Being engaged with the work that we are doing everyday in our classroom will make class more enjoyable and interesting for all of us. Though class will not always be “fun,” of course, I do expect that you'll be actively engaged by being on time and prepared. Part of good course participation includes raising questions, responding to others' questions, taking notes, staying focused during in-class assignments, etc. In order to meet the requirement, you must contribute to the work of the day (including class discussion, peer review, group work, and in-class writing assignments). Peer review enhances your critical reading, writing, and thinking abilities and will provide you with feedback on your project.

As our phones are designed to distract us, we must be vigilant in the fight against letting technology run our lives. I will put my cellphone on airplane mode during our class and leave it in my bag. I expect you to do the same. Laptops may be used in class, but if I notice you're not using it productively, I'll likely ask you to put it away.

Both the reading and written homework assignments are important aspects of the course and are listed on the semester schedule. Submit all written homework via Moodle by the start of class. For clarity, please follow standards for punctuation, capitalization, spelling, and paragraphing. I will grade homework responses based on the extent to which you completed the assignment. So, if you completed 1/2 of the assignment, you will receive 1/2 credit. If you completed 2/3 of the assignment, you will receive 2/3 credit. If you completed it in full, you will receive full credit. I view homework as a place to explore your ideas, ask questions, and take intellectual risks.

Assessment

Work will be evaluated according to the university’s grading scale. Major assignments will receive letter grades, homework and class participation will receive points.

Late Work

Turning in late work is a pain, for you and for me. It may put you behind on other assignments, and it delays my ability to finish grading an assignment and return grades to the rest of the class. To discourage the turning in of late work, major assignments are penalized. For each day (24-hour period) that a major assignment is late, there will be a one-third of a letter grade reduction on your final grade for that essays, up to seven days late. For instance, a "B" annotated bibliography that is 30 hours late will receive a grade of "C+". Major assignments submitted more than one week late will be graded on a pass (D-)/fail (F) basis.

Likewise, drafting is a key part of the writing process, and project drafts are not optional assignments. Late drafts will not receive peer feedback or my feedback, though they are still eligible for partial credit. For example, not having a draft for peer review means you will not receive peer comments and you will be marked as absent for our peer review workshop.

No late homework will be accepted.
Attendance
Attendance is critical to your success in this class. Participation in in-class activities, discussions, and workshops will contribute to your knowledge, ability, and performance. Participation cannot be demonstrated by chronic absences or sickness, similar to the professional world. At a minimum, this means showing up on time, being prepared, and contributing to class discussions. Your level of engagement with the material will subsequently impact how much you get from the class.

You may miss up to one week of class without penalty. Every subsequent unexcused absence will result in the deduction of participation points. If you are absent for legitimate reasons (family emergency, illness) you must provide a doctor’s note or a note from your dean.

Attendance on workshopping days is mandatory. If you know in advance that you will miss one of these days, please meet with me to arrange an alternative solution.

Please contact your classmates for missed work.

Assignment Submission
All major assignments must be submitted in hard copy and via Moodle. Homework assignments should only be submitted via Moodle. I will not accept emailed work. Specific formatting guidelines will vary according to each assignment, so please follow the explicit guidelines found on individual assignment sheets.

Assignments are due at the beginning of class.

Getting in Touch
If you need to get a hold of me email is my preferred method. I will respond to your emails within 24-hours during the week, and within 48-hours on the weekend. Please plan accordingly, and be sure to check the syllabus and our Moodle course first. Remember to maintain an appropriate tone in all school-related correspondence. This means to include an appropriate SUBJECT line and your NAME in all emails. I will not respond to emails that do not include the sender’s name and section number.

NJIT University Code on Academic Integrity
The New Jersey Institute of Technology is an institution dedicated to the pursuit of knowledge through teaching and research. We expect out graduates to assume positions of leadership within their professions and communities. Honesty in your academic work will develop into professional integrity. The NJIT Code of Academic Integrity embodies a spirit of mutual trust and intellectual honesty that is central to the very nature of the university and represents the highest possible expression of shared values among the members of the university community.

All assignments submitted shall be considered "graded work" and all aspects of your coursework are covered by the Code on Academic Integrity. All projects and homework assignments are to be completed individually unless otherwise specified.

The full text of the NJIT University Code on Academic Integrity can be found at www.njit.edu/education/pdf/academic-integrity-code-pdf.

Special Needs
Every attempt will be made to accommodate qualified students with disabilities. If you are a student with a documented disability, please see me as early in the semester as possible to discuss the necessary accommodations, and/or contact Student Disability Services at 973-596-3420.
The Writing Center

The Writing Center (G07 Central King) is available for one-hour individual and group appointment with professional writing tutors both onsite and online. This resource is intended to help you improve your communication and writing skills. Tutors and help with planning assignments, improving your writing, refining an essay or multimedia project, or other communication-based needs. For more information, please visit http://humanities.njit.edu/writingcenter.

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If you are absent, find out what you missed from a classmate:

Your Class Contacts

Name: ________________________________ Phone: ________________

Email: ________________________________

Name: ________________________________ Phone: ________________

Email: ________________________________